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Government of India
Ministry of Commerce & Industry
Department of Commerce
Directorate General of Foreign Trade
Udyog Bhawan

Public Notice No. 17/2015-20

New Delhi, Dated the 27th July , 2021

Subject:- Introduction of a new proforma (ANF) for filing applications for revalidation of SCOMET export authorisation.

In exercise of the powers conferred under Paragraph 1.03 of the Foreign Trade Policy(FTP) 2015-20, the Director General of Foreign Trade (DGFT) hereby notifies a new ANF proforma, namely ANF 20(d), as Annexed for filing application for revalidation of SCOMET export authorisation, under para 2.74 of the Handbook of Procedures (HBP) of the Foreign Trade Policy (FTP) 2015-20, with immediate effect.

Effect of this Public Notice:

The new ANF proforma, namely ANF 20(d) will facilitate the trade and industry to file application for revalidation of SCOMET export authorisation.


22/07/2021
(Amit Yadav)

Director General of Foreign Trade
Ex-officio Additional Secretary, Government of India
E-mail: dgft@nic.in

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ANF- 20(d)

Application proforma for seeking Revalidation of SCOMET Authorisation
[Please see guidelines given at the end before filling the application online]

1	IEC No.	
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2	Application Fee /	Bank Receipt/ Electronic Fund Transfer No.	Name of the Bank Branch on which drawn, if applicable	Pay Mode	Date	Amount (in Rupees.)

3. Details of existing SCOMET Export Authorisation:

i.	Name of the export authorisation holder	
ii.	Export Authorisation Number	
iii.	Authorisation issue Date	
iv.	Period upto which the SCOMET authorisation is valid	
v.	Original Application Number (DGFT-HQ) against which the said authorisation issued	

4. Details of Exports Made:

Sl. No	Exports Obligation as authorised by DGFT				Exports already made as on date of filing application			Balance Exports (unfulfilled Export Obligation)		
	SCOMET Category/Sub-Category	Item Description (in brief)	Total Quantity (in numbers or MT)	FOB value (USD)	Quantity	FOB value (USD)	In %	Quantity	FOB value (USD)	In %

Item Description : (e.g. Name of item / Model, Class, Type, Serial Number for goods or chemical name, technical details in case of technology transfer) value : For Technology exports, value should be mentioned (if applicable).

5. Specific reasons for seeking Revalidation of SCOMET authorisation (Explain reasons for unfulfilled export obligation) (Necessary documents should be attached and declaration, if any on the letterhead of the company duly ink signed and stamped by authorised signatory)

Note: Requests seeking revalidation of SCOMET authorisation may be filed 30 days prior to the expiry of authorisation. The period of renewal of authorisation shall be counted from the date of actual expiry of authorisation leading to less validity time in delayed submitted applications. In any case, the total validity time will not exceed to 12 months.

Signature

DECLARATION / UNDERTAKING

I / We hereby declare that:

1. The particulars and the statements made in this application are true and correct to the best of my/our knowledge and belief and nothing has been concealed or held there from and if found incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.
2. We would abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, the Rules and Orders framed there under, the Foreign trade Policy, the Handbook Procedure and the ITC(HS) Classification of Export & Import Items, as amended from time to time.
3. None of the Proprietor/ Partner(s) / Director(s) / Karta / Trustee of the firm / company, as the case may be, is / are a Proprietor / Partner(s) / Director(s) / Karta / Trustee in any other firm / Company which has come to the adverse notice of DGFT or is in the caution list of RBI.
4. We have not been penalized under any of the following Acts (as amended from time to time): (i) The Customs Act, 1962, (ii) The Central Excise Act 1944, (iii) Foreign Trade (Development & Regulation) Act 1992, and (iv) The Foreign Exchange Management Act, 1999; (v) The Conservation of Foreign Exchange, Prevention of Smuggling Activities Act, 1974 B.

I am authorised to verify and sign this declaration as per Paragraph 9.06 of the FTP.

Place
Date
Name

Signature of the Applicant

Designation

Company Name
Official Address
Telephone / Mobile
Email Address
Office Seal /Stamp (in ink)

GUIDELINES FOR APPLICANTS [Please see paragraph 2.80 of HBP]

1. Application shall be filed through email at scomet-dgft@nic.in cc at sanjay.kt@nic.in
2. However, subsequent to introduction of new online module for filing of electronic, paperless applications w.e.f. 05.08.2021, the licensee would require to apply online by navigating to the DGFT website (<https://www.dgft.gov.in>) -> Services -> Export Management Systems ->SCOMET.
3. The following documents are required to be attached alongwith application:
 - a. Duly filled in and signed copy of ANF- 20(d);
 - b. Copy of Export Authorisation (duly attested by the authorized signatory of the firm in ink with office seal); and
 - c. Bank Receipt / EFT / Credit Card / online payment details evidencing payment of application fee @Rs. 500/- in terms of Appendix 2K